

The Long School of Medicine



Welcome to the Family! Things you Need to Know and Do

Here is a list of everything you need to do to complete your pre-matriculation items. We tried to give you all the information that you need, but we're just a phone call away if you have questions.

My Checklist

*Required!

Due Date:

- | | |
|--|-------------------|
| <input type="checkbox"/> *Accept the offer | 2 wks after offer |
| <input type="checkbox"/> Join Facebook Group, Class of 2021 – Click Here | |
| <input type="checkbox"/> Put Welcome Weekend on the calendar (May 5 & 6) | April 25 |
| <input type="checkbox"/> *Put Veritas Meeting (Student Mentoring Program) on calendar (July 21) | |
| <input type="checkbox"/> *Register for White Coat, with size –(July 22) | June 16 |
| <input type="checkbox"/> Tell your family members about Family Orientation (July 23) | |
| <input type="checkbox"/> *Put <i>The Launch</i> (Retreat) on the calendar (July 23 – 25) | |
| <input type="checkbox"/> *Put Orientation on calendar (July 26 – 28) | |
| <input type="checkbox"/> *Send Name Pronunciation File to Office of Admissions | July 1 |
| <input type="checkbox"/> *Purchase Diagnostic Kit- Order Form or Online | July 21 |
| <input type="checkbox"/> *File FAFSA & Review Financial Aid website | October 1 |
| <input type="checkbox"/> Review Scholarship Information, submit Scholarship Application | July 1 |
| <input type="checkbox"/> *Submit final transcripts submitted to UT Health Registrar & TMDSAS | June 1 |
| <input type="checkbox"/> Review Course Requirement & Deficiency Information | May 1 |
| <input type="checkbox"/> *Submit Criminal Background Check: CompuFACT Research Inc. – Click Here | May 1 |
| <input type="checkbox"/> *Submit Immunization Record Form to Student Health Clinic | May 1 |
| <input type="checkbox"/> Review Housing Information | |
| <input type="checkbox"/> Review Curriculum, Syllabus, & Computer Requirements Information | |

Matriculation Process in a Nutshell:

The Registrar's Office will need to matriculate you into our student system in order for you to officially be seen as a student. This process generally occurs by March. You will hear from the Registrar's Office directly once this change occurs. An email will be sent to you with your student ID number along with instructions on how to activate your student email account – typically by late March. Upon receipt of the email from the Registrar's Office you can then you log in to your student portal. The student portal provides information such as holds on your account for various things like transcripts, course audit, criminal background check, immunization record form and possibly others. Various offices within the university are responsible for lifting these holds as you complete all your pre-matriculation items. Once all holds are removed you will be able to register for classes and receive financial aid. By late April the Registrar's Office will email you with instructions on how to complete the web registration process.

Connect with your future classmates!

Please join the [Class of 2021 student Facebook group](#). 

Class of 2021 Welcome Weekend:

Date: Friday, May 5, 2017 & Saturday, May 6, 2017

Time: On Friday, the event will begin at 6:00 PM. Saturday, you can anticipate a full day from 9:00 AM to 4:00 PM.

Location: UT Health San Antonio Main Campus (7703 Floyd Curl Drive, San Antonio, TX 78229)

Highly Recommended

Deadline: April 25, 2017

Contact Person: Vanessa Torres, 210-567-6080, torresv@uthscsa.edu

Registration Link: Coming Soon!

Information: Join us on May 5 & 6, 2017 for Welcome Weekend to celebrate the Class of 2021. You will meet your classmates and enjoy a day full of activities and information on housing, roommates, the curriculum, financial aid, student life, student organizations, and socializing. This event is at no cost! A detailed schedule of events will be available soon.

Veritas Meeting:

Date: Friday, July 21, 2017

Time: 3:00-4:00 PM

Location: Lecture Hall Commons 3.104

Required

Contact: Medstudentaffairs@uthscsa.edu

Registration Link: Registration is not necessary as all new students are required to attend.

Information: Veritas is our Student Mentoring Program. Each of you will be assigned a Veritas group with whom you will interact for the next four years (and beyond). Our student leaders in the second and fourth year meet with you often to provide support, camaraderie, and advice about your future in medical school and as a physician. Also, you will be assigned a faculty mentor whom you can communicate about your experience in medical school. This person is available to help you with a variety of experiences, from choosing a specialty to finding mentors in your field and finding your strength academically. In combination, your Veritas group forms your "professional family" here at UT Health, which is why this first meeting is extremely important.

White Coat Ceremony:

Date: Saturday, July 22, 2017

Time: 10:00 AM to 11:30 AM (doors open at 9:00 AM)

Location: Tobin Center for the Performing Arts (100 Auditorium Circle, San Antonio, TX 78205)

Parking: [Click here](#) to view parking information for The Tobin Center for the Performing Arts. (\$15 per car)

Required

Deadline: June 16, 2017

Contact Person: Rochelle Valera, 210-567-4430, valerar@uthscsa.edu

Registration Link: Entering students will be required to RSVP online. Please [select this link](#) to register until May 31st. Starting June 1st you will need to contact [Rochelle Valera](#) to register.

Information: School of Medicine faculty will greet you as you enter the medical profession. Each of you will receive a white coat as a concrete symbol of your new professional role. The White Coat Ceremony was initially conceived by Dr. Arnold P. Gold, a faculty member at Columbia University College of Physicians and Surgeons, and today many medical schools have such a ceremony. The White Coat Ceremony is your initial entry into the medical profession, so professional attire is highly desirable. **Students must arrive at 9 a.m. through the loading dock to the right of the entrance.** Please keep in mind that the ceremony proceeds quickly; therefore, we limit individuals who place the coats on students to faculty only. We encourage you to bring your family to enjoy this beautiful venue, while starting your medical student experience. No tickets are required for this event.

Family Orientation:

Date: Sunday, July 23, 2017

Time: 10:00 AM to 12:00 PM

Location: 3.104 Pestana Lecture Hall, The Long School of Medicine

Parking: Visitor's Lot, [see map](#)

Optional, for parents, significant others and other family members

Contact: Rochelle Valera, 210-567-4430

Registration: valerar@uthscsa.edu

Information: Wondering what medical school will be like for you who are spouses, parents, and significant others? Send your student off to Retreat and join Drs. Eddins and Kellaway, deans of the UME office, for a light breakfast, an information session and tour of The Long School of Medicine.

The Launch (Retreat):

Date: Sunday, July 23, 2017 – Tuesday, July 25, 2017

Time: Agenda will be provided at a later date.

Location: [Flying L Ranch](#) in Bandera, Texas (566 Flying I Drive, Bandera, Texas 78003)

CHECK IN: 3.102, Lecture Hall, The Long School of Medicine

Required

Contact Person: Rochelle Valera, 210-567-4430, valerar@uthscsa.edu

Registration: Registration is not necessary, as all new students are required to attend. We will count on you being there!

Information: Lots of fun to be had at the Retreat! You'll have a blast socializing, playing games, and making new friends. More details about the retreat activities are sent closer to the event.

Orientation:

Date: Wednesday, July 26, 2017 – Friday, July 28, 2017

Time: Agenda will be provided at a later date.

Location: UT Health San Antonio Main Campus (7703 Floyd Curl Drive, San Antonio, TX 78229)

Required

Contact Person: Rochelle Valera, 210-567-4430, valerar@uthscsa.edu

Registration Link: Registration is not necessary as all new students are required to attend.

Information: This is the time you will learn about textbooks, laptop check, ID badge, health insurance, etc. More details about orientation activities will be sent closer to the event.

Make and Send the Name Pronunciation File

Required

Contact Person: Trey Ximenez, 210-450-8397, ximenez@uthscsa.edu

Deadline: July 1, 2017

Information:

You have some very auspicious days coming in your future, White Coat Ceremony, the Student Clinician Ceremony, and then...finally, Long School of Medicine Commencement. We want to make absolutely sure that we use the **correct pronunciation of your name** when announcing it on these momentous occasions. I think we might do a proper job of it if your name is Daniel Robert Smith or Mary Elizabeth Nelson, but if your name doesn't sound like it looks, or is a little unusual, we want to make absolutely sure we announce it accurately. (But we want a voice file from all of you!)

Please send us a voice recording of the pronunciation of your name. Here are the three easy steps:

1. Open the voice recording app on your smartphone. iPhones have **"Voice Memo"**, Android users can download the free app **"Google Keep."**
2. Use the app to record the proper pronunciation of your name. Please articulate well- slowly and deliberately. Like an announcer! Say your name **THREE TIMES** during this recording.
3. Email this file to Trey Ximenez by July 1 deadline, Ximenez@uthscsa.edu

Purchase Your Diagnostic Kit!

Deadline: July 21, 2017

Required

Contact Person Matthew Parker, MS3 parkermd@uthscsa.edu

Information:

Matthew Parker MS3 and BLIMP (Business Leadership in Medical Practice) has arranged for Welch Allyn and other companies to create a few packages for you. In your practice of medicine, there are a few essential tools which you will need, and you'll need them during orientation in the Clinical Skills portion of our curriculum. You'll have a few purchase options, and some will save you a few hundred dollars!! The kits include:

Ophthalmoscope

Otoscope

Tuning forks (hi and low frequency)

Reflex hammer

Stethoscope – ENGRAVED!! (And you can choose an economy model, or a LITTMANN!)

July 21st is the last day you can order your kit so you can receive them by August 4th.

You MUST have them on your first Clinical Skill Orientation on August 8th.

You may purchase your Diagnostic Kit using the [order form](#), [order online](#), or order in person on July 21.

Demo, Last Orders & Order Pickup

Date: Friday, July 21st

Time: 2:30-3:30p

Location: Lecture Hall Commons

Information: Representatives from Littmann Stethoscopes and Welch Allyn will be onsite to demo the equipment. Any orders that have been submitted beforehand will be ready for pickup on this day!

FAFSA & Financial Aid Website:

Required

- **File your [FAFSA](#).**
- **Complete financial aid office application**
 - Pay attention to any and all emails sent to you by the Financial Aid Office
 - Also set up for direct deposit so you don't get your money by snail mail
- **Financial Aid Inquiries:** Please contact the Office of Financial Aid directly with any financial-aid related questions. Their office number is 210-567-2635 or visit their website at <http://students.uthscsa.edu/financialaid/>.

Scholarships:

Traditionally our school has awarded scholarships at the time of matriculation, in addition to travel awards and other scholarships throughout your four years here. We have made a few scholarship offers in the recent past, and will award more in the weeks to come. There is a generous amount of general scholarship dollars, divided among almost all of our students at the beginning of the year. (Students who have filled the necessary documents below stated below.) Most of our students will benefit from these funds, and they help to defray the amount of loans you will need throughout medical school.

In order to be eligible for any scholarship awards, it is VERY important to do two things:

1. Fill out your FAFSA, and put our school in the list of six schools that you can enter.
2. Fill out our scholarship application. The official application is open to you after Registrar processing, and you will receive notice by the Financial Aid Office. Much of this information is already in your TMDSAS application, so you can copy and paste, to save you a little time. Use the previous year's application, linked below, as a template to get started in advance.

In addition, our out-of-state students are eligible for competitive scholarships that will allow them in state tuition, a value of nearly \$75,000.

Read more in these links, there are many helpful tips:

General info: <http://students.uthscsa.edu/financialaid/2013/04/scholarships/>

The Long School of Medicine specific: <http://students.uthscsa.edu/financialaid/2015/01/school-of-medicine-scholarships/>

Sample application from 2016, use this as a template: Sample Scholarship Application 2016 [\(link to pdf\)](#)

A scholarship opportunity through the US Navy:

Navy Health Professions Scholarship Program is designed to provide a financial incentive for students entering or currently in medical school to complete degree requirements and obtain a commission in the Medical Corps. [Click here \(insert link to HPSP_Medical School Flyer PDF\)](#) to view benefits, eligibility requirements and service obligations of this scholarship program.

Final Transcripts to UT Health SA Registrar & TMDSAS

Required

Deadline: June 30, 2017

Contact person: registrars@uthscsa.edu; (210) 567-2635

Information:

UT Health San Antonio Office of the Registrar requires official and original transcripts from all institutions you have previously attended. No student may register for coursework until these transcripts are received by the Office of the Registrar. All final transcripts, including coursework successfully completed and degrees earned (if any), must be received in the Office of the Registrar before Friday, June 30, 2017. Visit the [UT Health San Antonio catalog](#) page to view the university transcript requirements policy.

Please mail transcripts to:

UT Health San Antonio

Office of the Registrar

7703 Floyd Curl Dr., MC 7702

San Antonio, TX 78229-3900

Email: registrars@uthscsa.edu

Course Requirement & Deficiency Information:

Course requirements for our school can be found at this [link](#). The Registrar's Office will audit your transcripts after you are matriculated into the student system (March) and all your transcripts have been received. You will be notified if they find any deficiencies, and given instructions about how to proceed. In May, the Admissions & Outreach Office will look at the course deficiencies and make decisions about what substitutions can be made.

Criminal Background Check: CompuFACT Research Inc.

Required

Deadline: May 1, 2017

Contact Person: Trey Ximenez, 210-450-8397, ximenez@uthscsa.edu

Registration Link: [Click Here](#)

Information: A successful background check is required prior to matriculation at the UT Health San Antonio Long School of Medicine. We will start removing holds after May 1, and until the start of the fall semester. Please keep in mind it can take up to 3 days to complete a background check. Based on your authorization, the UTHSCSA School of Medicine will receive background information from CompuFact Research. Fee is approximately \$35, payable by credit card. If you have any technical problems please contact the background check company, CompuFact Research at support@compufact.com for assistance.

Immunization Requirements:

Required

Deadline: May 1. Fax or email your Immunization Record to The Student Health Center at 210-567-5903 or SHC@UTHSCSA.edu once you have been issued a student ID number by the Registrar's Office.

Contact: Student Health Center, 210-567-9355 & SHC@uthscsa.edu

Link: For accepted students, the student immunization record can be downloaded [here](#).

Information: University policy mandates a full completed immunization profile prior to registration. Immunization UT Health San Antonio immunization information information/policy is provided on the [Student Health & Wellness Center](#) Website.

Housing Information:

As you may recall from your interview day, there is no student housing on campus. The Office of [Student Life](#) maintains a list of available housing as well as a list of students seeking roommates for UT Health San Antonio students, faculty, and staff only. The Office of Admissions has collected neighborhood and apartment reviews from our current students. Please [click here \(Insert link to Neighborhood and Apartment Reviews pdf here\)](#) to access this helpful guide.

Curriculum, Syllabus, & Computer Requirements:

Information about the UT Health San Antonio Long School of Medicine Curriculum can be found [here](#). Please take the time to review this information and be ready to hear in depth information at Welcome Weekend. The Office of Undergraduate Medical Education will distribute computer specifications, equipment requirements and syllabi fees in mid-May 2017.

A note about holds...

On your medical school “account”, holds will be placed at various points along the way during your four years here. Holds are placed for transcripts not received, course deficiency decisions, current immunizations, background checks and more. Just make sure you hand in everything on your checklist, and the hold will eventually come off. For example, background checks are completed early, but you will still see the hold there. Don’t worry – we see that you’ve done it. Just give us a little time for processing.