The University of Texas School of Medicine at San Antonio

Associate Dean for Admissions

The University of Texas School of Medicine at San Antonio is recruiting an Associate Dean for Admissions. The successful candidate will provide vision, leadership, and oversight for all School of Medicine outreach, recruitment, and admissions functions. The Associate Dean for Admissions leads the design, implementation and continuous evaluation of admissions-related policies and procedures, guided by medical education trends and evidence-based “best practices” as well as our specific responsibility to provide care for all Texans through education, research, and service. Along with other undergraduate medical education deans, the Associate Dean for Admissions represents the medical education program in campus, community, state, and national task forces and forums, engages in related scholarly activities, and ensures compliance with applicable accreditation standards. The position reports to the Vice Dean for Undergraduate Medical Education.

The University of Texas Health Science Center at San Antonio is an Equal Employment Opportunity/Affirmative Action employer including protected veterans and persons with disabilities.

Candidate Qualifications

- Appropriate higher degree (M.D, PhD., Ed.D. or equivalent) evidence of scholarly activities, including teaching and administrative experience
- Impeccable interpersonal and communication skills, across a broad range of stakeholder groups
- Experience in medical school admissions and LCME accreditation standards

Interested individuals should submit a letter of interest describing relevant experience and characteristics, and a current CV electronically addressed to Michelle Arandes, MD, Associate Professor and Training Program Director of Pediatrics, Division Chief of Inpatient Pediatrics, and Chair of Associate Dean for Admissions Search Committee c/o Jennifer Hernandez, Assistant to the Vice Dean of UME, at bitoni@uthscsa.edu.

All faculty appointments are designated as security sensitive positions.