SUMMARY
This position is responsible for enhancing the intellectual atmosphere for research and academic achievement for faculty, students and residents at the Greehey Children’s Cancer Research Institute (GCCRI). The primary role of this individual is to direct the research institute and to complement, facilitate, and enhance both children’s cancer research with institute and campus-wide research programs and initiatives.

DUTIES
Performs a combination of the following duties:

- Creates an atmosphere and standards for cutting-edge, world class research at the GCCRI
- Responsible for the management and administration of all operations for the GCCRI
- Advises the School of Medicine Vice Dean for Research on research issues involving the GCCRI
- Manages documentation related to the GCCRI faculty in regard to research
- Able to articulate a vision for GCCRI research in coordination with the School of Medicine’s research strategic plan
- Coordinates with other School of Medicine Deans, Chairs and Directors regarding research programs for faculty, students or residents
- Manages the research budget to ensure financial stability for the GCCRI and oversees monthly and annual account reconciliations
- Works with the Vice Dean on recruitment and retention of GCCRI faculty
- Interacts with Department Chairs of the academic homes of GCCRI faculty members to jointly evaluate and discuss shared faculty
- Interacts with the Cancer Therapy and Research programs to enhance cancer research across the campus
- Networks and interacts with other University research groups to create interdisciplinary programs
- Performs other duties as assigned

SUPERVISION
Received: Reports to the Vice Dean for Research of the School of Medicine
Given: Provides direct and indirect supervision and management to faculty of the GCCRI as well as to support staff located within the GCCRI

EDUCATION/EXPERIENCE
M.D. and/or Ph.D. required. Qualified candidates will have attained the rank of Professor or Associate Professor. Applicants must have achieved distinction as a respected educator and leader among his/her peers.

KNOWLEDGE, SKILLS AND ABILITIES
- Recognized leader in children’s cancer research with a sustained record of outstanding peer reviewed NCI/NIH funding, publications and academic accomplishments
- Strong management experience and demonstrated leadership abilities in an academic organization
- Strong interest in development of faculty, student, and resident research activities

Interested candidates should electronically send curriculum vitae, names of three references and a statement of interest addressed to Dr. Alan Frazer, Chair of Pharmacology and Chair, Director of the Greehey Children’s Cancer Research Institute Search Committee, c/o Bridget M. Hendrix, Office Manager, at hendrixb@uthscsa.edu.

The UT Health Science Center is an Equal Employment Opportunity/Affirmative Action employer and is committed to excellence through diversity among its faculty, staff and students. All faculty appointments are designated as security sensitive positions.