

The University of Texas Health Science Center at San Antonio

Chair Department of Ophthalmology

Office of the Dean
School of Medicine

The position of Chair, Department of Ophthalmology at the UT Health Science Center's School of Medicine, is responsible for the overall administrative, academic and clinical activities of the Department. The Chair provides oversight and guidance to a faculty of physicians, research scientists, nurses, and support staff. In addition, he/she is the head of the Department's postgraduate medical education programs for residents and fellows. The Chair works closely with other clinical and basic science department chairs and center directors within the School of Medicine to advance the mission of the School and Health Science Center. As a clinical department, the Chair is the primary liaison for the Department with administrative and medical leadership of the University Health System, the South Texas Veterans Health Care System, CHRISTUS Santa Rosa Health Care, and other affiliates to insure high quality patient care is delivered in a resource-efficient manner. The position reports directly to the Dean of the Medical School.

Duties:

Administration:

- Formulate, in conjunction with the faculty and administration, a clear vision and strategic plan of the short and long term goals and objectives of the Department and provide regular feedback on performance - jointly identifying goals and monitoring progress toward goals.
- Demonstrate the leadership, management ability, and administrative experience to take the Department to the next level of achievement.
- Display financial stewardship of the School, University, and State resources in the development and oversight of the budget for the Department.
- Work to achieve a position for the Department as a nationally recognized leader for excellence in education, research, clinical operations, and service.
- Be an articulate spokesperson and advocate for the Department and University in the community.
- Demonstrate a commitment to participatory management, whenever possible and appropriate, but be willing to take unpopular positions and manage, arbitrate, and resolve conflicts when needed.
- Provide direct oversight of the chief administrative staff to assure effective and efficient operations across all aspects of the mission
- Implement School and University policies and procedures within the Department.
- Provide input to School of Medicine Dean for planning purposes as appropriate.
- Identify opportunities for program growth with respect to the missions of education, clinical service, and research.

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- Participate actively in the national Ophthalmology arena to effectively represent the Department, School, and University.
- Hold board certification in Ophthalmology and maintain excellence in his/her academic area of expertise.

Education and Training:

- Promotes collaboration with non-faculty physicians in order to strengthen the teaching program and quality of care provided at numerous locations and identifies opportunities for collaboration with other members in the School or the University.
- Ensure that the primary teaching institution for the Department maintains and grows its excellence in patient care, quality programs, and image.
- Demonstrate a clear understanding of the current issues and trends in education and practice, as well as hold an informed view of how future issues and trends may develop.
- Demonstrate teaching experience in an area relevant to the Ophthalmology Department as appropriate.
- Be supportive of students, residents, faculty, and staff in the Department.
- Ensure participation in educational activities including, but not limited to, medical school curriculum development, Grand Rounds, medical student/resident recruitment.

Research:

- Demonstrate a track record for obtaining external funding and grants as well as promote an atmosphere conducive to research and scholarship.
- Demonstrate research experience as a principle investigator in an area relevant to the Department.
- Identify a research strategy that is in concert with the School of Medicine's strategy.

Clinical Operations:

- Oversee clinical operations in conjunction with practice management partners to optimize effectiveness and efficiency.
- Remain abreast of essentials of accreditation, certification, and regulations.
- Promote and support advances in clinical care while maintaining fiscal responsibility.

Faculty Development:

- Provide faculty members with opportunities for professional growth and development to support promotion and tenure while ensuring that the goals of the Department, School of Medicine, and University are achieved.
- Promote and encourage diversity.

Qualifications:

- Must have or be able to easily obtain an unrestricted Texas medical license. DEA and Texas DPS certificates (optional)
- Must be certified by the American Board of Ophthalmology with practice experience.

- Must be qualified for faculty appointment in Department of Ophthalmology of the School of Medicine at the rank of Professor. The ideal candidate will have national recognition in the field of Ophthalmology as an educator, clinician, research scientist, and physician leader.
- Must have experience in operational and financial management and leadership in a hospital, academic health center, or group practice environment. Preferred, though not required, to have an additional training or advanced degree in management or administration. Experience in medical staff functions is essential as is working knowledge of hospital operations, quality improvement, and strategic planning.
- Must have the leadership as well as organizational and interpersonal skills needed to effectively operate in the complex environment of an academic health center.

Interested individuals should submit a letter of interest along with a current CV electronically addressed to **Jeffrey Andrews, MD, Chair of Anesthesiology and Chair of the Ophthalmology Search Committee c/o Shelly Evans, Assistant to the Dean, at elliss@uthscsa.edu.**

The University of Texas Health Science Center at San Antonio is an Equal Employment Opportunity/Affirmative Action Employer. All faculty appointments are designated as security sensitive positions.