Position Summary
Associate Dean, MD/MPH Program
The University of Texas Health Science Center at San Antonio
School of Medicine
University of Texas School of Public Health
(UTHSCSA SOM/UTSPH)

The Associate Dean, MD/MPH Program, provides vision, strategic planning and oversight for the MD/MPH dual degree program, optimizing the integration of curricula and resources for the study of medicine with a special focus on population or community health via interdisciplinary training in specialty areas including, but not limited to, epidemiology, biostatistics, nutrition, environmental health, and health policy. Additionally, the Associate Dean, MD/MPH Program, represents the dual degree program in health science center, local, regional, and national task forces and forums, engages in related scholarly activities, and ensures compliance with applicable accreditation standards. Essential coordination and oversight responsibilities for the Associate Dean, MD/MPH Program, are linked to the following duty clusters:

- recruitment and admission
- student emergencies, learning/academic concerns, personal/health issues
- academic and career advising
- milestone/ceremonial activities and events
- liaison with medical educators and administrators
- liaison with campus student services personnel and compliance officers
- liaison/coordinate disability accommodations
- awards and honors
- scholarships
- student government and organizations
- processes, policies and procedures
- due process and documentation
- progression and promotion
- manage office, staff, and budget
- knowledgeable regarding all facets of the medical education program

The respective assistant and associate medical education deans are unified and aligned under the direction of the Vice Dean for Undergraduate Medical Education in support of a
cohesive and coordinated medical education program designed to fulfill the educational, research, and service mission, of the School of Medicine. Additionally, the Associate Dean, MD/MPH Program, reports to educational leadership for the MPH program.

**Candidate Qualifications**

- MD (or equivalent) and MPH (or equivalent)
- evidence of scholarly activities, including teaching and administrative experiences
- impeccable oral and written interpersonal and communication skills, across a broad range of stakeholder groups (students, faculty, affiliate representatives, external constituencies)
- knowledgeable about the range of benefits of MD/MPH dual degree programs and career pathways for those with both degrees