I. **Dean’s Town Hall and SOMFA-EC Annual Meeting**

Reminder that the Dean’s Town Hall and SOMFA-EC Annual Meeting will be held on August 30th.

II. **Election Status for SOMFA-EC Secretary/Treasurer and UT Health Faculty Senate**

The following nominations have been received for Secretary/Treasurer:
- Mark Muir, MD
- Jeong-Hyeon Sohn, MD

The following nominations have been received for the Faculty Senate:
- Basic Science Faculty
  - Zhijie (Jason) Liu, PhD
  - Yanfen Hu, PhD
- Clinical Faculty
  - Julia Bustamante, MD – have not received bio to confirm acceptance of nominations, but will try again. Sent multiple emails.
  - Tiencheng Arthur Chang, PhD
  - Anand Prasad, MD
  - Stuti Nagpal, MD
  - Elizabeth Scherer, MD
  - Jeong-Hyeon Sohn, MD

April is going to send out one last email to faculty in hopes of getting more nominations before sending the call-to-vote.

One of the basic science nominations for the faculty senate is a member of the SOM Faculty Assembly EC, Dr. Yanfen Hu. A review of the bylaws has found there is nothing that states a
member of the SOM Faculty Assembly EC cannot be on the Faculty Senate. An excerpt from both bylaws discussing eligibility for each is below:

This is from the Faculty Senate bylaws:

Section 3: Eligibility for Senate Membership
All UTHSCSA faculty members from the rank of Assistant Professor or above as defined by the Regents' Rules, tenured or non-tenured, who are employed full-time by the University are eligible for membership in the Senate. Administrative faculty are not eligible for membership in the Faculty Senate. Administrative faculty are defined as all who are included in the line structure of the University from the President through and including all Vice-Presidents, Deans, sub-level deans, and the Chairs of the academic departments.

This is from the Faculty Assembly bylaws:

Section I. General Membership
The Assembly shall consist of all members of The UT Health Science Center at San Antonio faculty appointed to the School of Medicine and holding the rank of Professor, Associate Professor, Assistant Professor, or Instructor.

Section IV. Officers
A. Officers: The Officers of the Assembly shall be the Chair, Chair-Elect, Assembly Representative to the Council, and the Secretary/Treasurer. No two officers, for a particular term, may represent the same department. Members of the School of Medicine Faculty Council are not eligible to serve as Officers of the Assembly. In addition to the officers, a basic science department faculty member will hold a voting member position on the Faculty Assembly Executive Committee. This member will be elected by the faculty assembly for a term of five years.

Both Chairs of the Committees, Dr. Wieslaw Furmaga (SOMFAEC) and Dr. Suman Challa (Faculty Senate) agreed it is okay to move forward with Dr. Hu’s nomination to the Faculty Senate. The EC also agreed that it does not pose a conflict of interest.

III. SOM Standing Committees

The volunteer form will be sent out next week to all faculty for the SOM Standing Committees: Admissions, Curriculum, Diversity, and Student Promotions. The Vice Dean for Inclusion and Diversity Search is coming to an end and that person should start by September 1st. Dr. Esterl will work with the incoming Vice Dean for Inclusion and Diversity when selecting faculty on the Diversity Committee for FY18.
IV. **Stop the Bleed Campaign**

Dr. Lillian Liao presented the Stop the Bleed Campaign and discussion on sending out to all faculty and staff. Dr. Stewart, Department of Surgery Chair, would like it sent out at the institutional level. Recommendation was to reach out to Mary DeLay’s office for distribution to the institution.

VI. **Dean’s Update**

Vice Dean for Inclusion and Diversity Search – The search is almost complete. An offer has been made and going through the background check process.

Cancer Center Director Search – There are 2 finalists and an offer may go out this week.

SOM Dean Search – This search is being ran by the President’s Office and they are currently in the first round of interviews.

There being no further business the meeting was adjourned.
Minutes taken and transcribed by April Ainsworth.
Minutes approved by EC Committee members on 8/23/17