

Request of Absence for Interview

Students who are enrolled in senior courses and request an absence to attend residency interviews must complete this form and return it to the Office of Undergraduate Medical Education at least one week prior to departure. It is the decision of the supervising faculty and departmental faculty coordinator whether permission is granted or not.

Student Name (print) _____

Interview Location(s) (print)

1. _____

2. _____

3. _____

Date(s) of Planned Absence _____

Course Number & Title _____

Sponsoring Department _____

Supervising Faculty Name (print) _____

Absence Approved

Yes

No

Supervising Faculty (signature) _____

Dept. Faculty Coordinator Name (print) _____

Absence Approved

Yes

No

Dept. Faculty Coordinator (signature) _____

Date received in Office of UME _____

Associate Dean for UME (or rep) Initials _____

Distribution:

Associate Dean for UME
Sponsoring Department
Senior Student