The Great TRANSCRIPT Quest  Chapter 13

You might recall when we last left you… smack in the middle of our story, The Great Transcript Quest, our illustrious heroine was hot on the endless trail tracking the elusive vision of ‘easily capturing’ foreign medical transcripts. A veritable mirage it was! After scaling high mountain peaks, traversing vast wastelands, and navigating uncharted waters, plus head-banging, glorious success ‘netted’ not one, but two real-live mechanisms to land our treasure when we want it, how we want it and where we want it! Yes, this would seemingly call for no restraint in sending celebratory accolades, cards, letters and graft, but wait – read more to learn about mysteries yet to behold…

Personal request: For appointment, all faculty members need a copy of their original terminal degree transcript(s) sent directly to a designated administrator recipient (NOT themselves), and the transcript should state that it was issued to the institution or institutional representative. The departmental recipient (not the faculty member) should document when, where and by whom the envelope was opened here at the UTHSCSA SOM.

For foreign credential verification and translation, use one of the officially sanctioned services: www.uthscsa.edu/vpaa/foreign_cred.asp

Federation Credentials Verification Service (FCVS) of the Federation of State Medical Boards: www.fsmb.org/fcvs.html

If a foreign medical graduate does not have a FCVS account, establishing one will cost $325 per person and too much time. Go with the ECFMG option, below.

If the candidate faculty member has an established account, s/he will have a profile established in the system, including a primary source-verified transcript. Click here for pdf about the FCVS Profile process. Using the online FCVS system, submit a ‘Subsequent Request’ at the cost of $95.00, and receive the transcript rapidly – about 10 days. Faculty candidates should NOT send transcript to themselves, but to the designated department recipient who should document (at least on the envelope) when, where and by whom the envelope was opened here at the UTHSCSA SOM.


The ECFMG is establishing a new online system, called EPIC or Electronic Portal of International Credentials (not the electronic medical records’ system) anticipated to be ‘live’ late April, 2013. Continued, page 2.

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READ my VALENTINE lips:

NO more FAMOUS forms!
NO more FAMOUS forms!
NO more FAMOUS forms!

Hear ye! Hear ye! From this day forth, there is no further need to complete a FAMOUS form for any faculty or occasion ever again.

Faculty data will continue to be collected by another manner. As the necessary accreditation and reporting standards for the SOM and UTHSCSA are more clearly defined, the data reporting process will be updated to become more straightforward and precise.

Congratulations!

The 2013 PRESIDENTIAL AWARDS were announced February 7th! Please congratulate our SOM faculty and staff on being recognized for their commitment to excellence!
Has the process for selecting the members of the departmental Post-Tenure Evaluation Committee changed?

No. Quoted below, HOP 3.7.5 delineates the post-tenure evaluation (PTE) process, including the composition of the departmental committees. Although the UT Board of Regents updated PTE rules in 2012, and our campus’ HOP revisions are still being finalized, the process for naming departmental committee members is unchanged:

‘Each department (or School) will elect from the full-time tenured faculty a minimum of three individuals to serve as a Post Tenure Evaluation Committee (PTEC). If there are too few tenured faculty members to form a PTEC, departments may combine to form a PTEC with the concurrence of the appropriate Dean. It is the responsibility of the department (or School) to establish the procedure for electing the PTEC. The members of the PTEC will serve a three-year term with one-third of the committee rotating off each year. Faculty members who are scheduled for periodic evaluation are not eligible to serve that year on the Committee. One additional tenured faculty member from outside of the department (or School) will serve on the PTEC. This member will be selected by the Chair or Dean to serve a term of one year.’

When are the PTE reports due?

The Office of the Vice President for Academics, Faculty and Student Affairs will inform us as soon as they hear more from UT System about new PTE reporting requirements, but please continue to plan to report the following information to Ana Delgado by March 22nd: the names of the individual faculty members who had PTE this year, each PTE result, and the names of the individuals due PTE next year. Our office will verify the submitted names.

When are PTAC decisions announced?

2013 PROMOTION & TENURE COMMITTEE announcements:

- **The END of March** = the annual goal for the PTAC decisions to be available. YOU WILL BE THE FIRST TO KNOW if the decisions are available any earlier!
- **March & April** = when PTAC decision appeals are occurring.
- **April** = when departments must submit packets for PTAC review for all new faculty appointments above the Assistant Professor level with or without tenure, or for Emeritus appointments, since all need to be approved at the summer UT Board of Regents’ meeting.

Cont.. The Great TRANSCRIPT Quest

Meanwhile y’all, ECFMG has kindly agreed to partner up with our SOM, to wrangle, rodeo and rope our transcript cares away! YeeHaw!!! CURRENTLY – meaning before EPIC is fully operational – my office will assist as the ECFMG liaison in resolving all outstanding transcript issues any foreign medical graduate faculty member(s)/candidates might have. **Click here for authorization** that must be completed by each individual for whom my office will request a transcript. The cost per individual is $90.00. Each department must inform me where to direct the ECFMG billing (for your prompt payment.) Ms. Melba M. Sanchez, MPA, CPA, Assistant Regional Dean for Administration and Finance (RAHC) has advised departments to use their RAHC UME budgets for this expense, and RAHC supplements will be arranged for unanticipated additional ECFMG-transcript processing costs.
Diversity & Development News

CONTACTING THIS OFFICE:
Faculty appointments: sfap@uthscsa.edu
Faculty & Diversity: FacultyDiversity@uthscsa.edu
7703 Floyd Curl Drive  MC 7790
San Antonio, TX 78229
Executive Assistant: Ana Delgado
Phone: (210) 567-4774
Fax: (210) 567-0218
E-mail: delgadoap@uthscsa.edu
SOM Faculty and Diversity Website: http://som.uthssa.edu/diversity

The first recorded association of Valentine’s Day with romantic love is in Parlement of Foules (1382) by Geoffrey Chaucer, who wrote:

For this was on seynt Volantynys day
Whan every bryd comyth there to chese his make.
Translation: “For this was on Saint Valentine's Day, when every bird cometh there to choose his mate.”

Faculty Appointment Update

Recommended Rank

When completing the FAF and other appointment documents for a new faculty member being appointed above the Assistant Professor rank, i.e. needing PTAC review, NO LONGER USE some version of ‘Assistant Professor’ or ‘Visiting Professor’ or it will be 'Off with your HEAD'! Instead, simply indicate the exact title being requested followed by ‘pending.’ This will allow the appointee to use the ‘expected’ title without need to change it along the way or explain the ‘junior level rank’ or the ‘pending’ or anything else!

February Facts

National Black History Month
Occurs in February because it marks the birthdays of two men who greatly impacted the American black population; Abraham Lincoln & Frederick Douglass.

Chinese New Year 2013
This is year 4711 in the Chinese Lunar Calendar, and the New Year (Feb. 10) is the most important holiday. Vietnamese call it the ‘Tet’ Festival.

Upcoming Opportunities

Save the Date
Women Leading to Succeed
New Frontiers in Medicine and Science
Spring Executive Leadership Summit Meeting
Hotel Derek Houston, TX

ASFA has planned 2-hour repeating school-specific PTAC Information Sessions. For SOM: MARCH 20th noon-2pm Lib 2.010; or 26th 3pm-5pm 309L with videoconferencing.

Tell SOM Faculty

Call Ana-X 7-4774 to add your V-tel site.
Faculty to RSVP. Email coming soon!