Faculty Life and Dr. Robert Esterl as our SACS-COC representative would like to THANK all departments for meeting a very SHORT deadline to compile and submit faculty transcripts! This was a very important accreditation necessity for our SOM and UTHSCSA, and in the Fall will be done electronically.*

*See July Faculty Facts & FAQs News for more detail.

SACS-COC UTHSCSA Accreditation

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Faculty Life has received PTE Reporting Documents from 9 Departments so far. There are 17 Departments to go. Please send the 2 mandatory reports below only to Faculty Life - do not send any reports to the SOM Dean or AFSA.

- **Current FY PTE Results Letter 2016** - Departmental PTEC Chair completes and signs. Keep all Individual PTE materials on file in the department.
- **Departmental UTS FY 16 Post Tenure Review Template** - This is the excel spreadsheet with your ‘group’ diversity and PTE result data that our office compiles for the entire SOM before submitting to AFSA and the UTS.

Scan and email both templates to sfap@uthscsa.edu no later that August 1st.

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**AAMC Faculty Forward Engagement Survey**

It’s Time!
Department Chairs and Champions - urge your department faculty to participate!

Survey: **LAUNCH!** Date = June 7th **TODAY**

Survey Window June 7th thru July 22nd

Engagement **SURVEY** Results **ARRIVE** in OCTOBER
**FAQ:** When should **Annual Evaluations** (All faculty positions) **be conducted**?

Annual Evaluations should be taking place currently and completed by the end of June so your department chair can certify all are completed. **Remember to check the SOM Faculty Life Calendar Annual Faculty Processes Calendar** (Click to obtain calendar)

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<tr>
<th>MAY-JUNE</th>
<th>May-June</th>
<th>Remember to conduct annual EVALUATIONS - All faculty positions and administrative faculty reviews. Coordinate whenever possible; include PTE.</th>
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<td>Late May</td>
<td>SOM Graduation</td>
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<tr>
<th>JUNE-JULY</th>
<th>May-June</th>
<th>Adjunct Faculty without salary (WOS) - Reappointments: Submit on or before staggered departmental due dates.</th>
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<td>Late June</td>
<td>Adjunct Faculty WOS Initial Appointments - Final due date for initial Adjunct WOS appointments for 9/1 effective date.</td>
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<td>Late July</td>
<td>SOM White Coat Ceremony</td>
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<td>June-July</td>
<td>SOM Faculty submit interest preferences for SOM Committee service</td>
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**AVAILABLE TEMPLATES AND TOOLS**

(SEE ATTACHED EMAIL FOR LINKS)

- Faculty Appointment Recommendation memo from the Department Chair to Dean
- Offer Letter Template (updated March 14, 2016)
- Adjunct Instructions and Evaluation Forms
- Adjoint Instructions and Evaluation Forms
- Faculty Appointment Decision Tree Please use!
- Name Affidavit Form - Complete one for every faculty appointment.
- On the FAF - remember to place faculty’s credentials behind their name.
- All Processing Appointment packets including changes to an existing appointment should be signed into Faculty Life (NOT Finance or the Dean). Any other route causes a delay!
- Please do not staple or paperclip items in appointment packets.

Faculty Life should receive packets NO LESS THAN 30 days from the effective date or effective date almost always will need to change!
June's birthstone, the pearl, a symbol of purity. The ancient Greeks believed that pearls were the hardened tears of joy from Aphrodite, the goddess of love. English philosopher Sir Francis Bacon is believed to have eaten a paste of ground pearls and lemon juice to cure illness. Pearls are also associated with honesty and calmness.

The rose has more meanings than one can count! A pink rose means perfect happiness, a red rose means “I love you”, a white rose signifies innocence, while a yellow rose conveys jealousy. A bouquet of roses means sincere gratitude and a single rose amplifies the meaning of the color (a single red rose means “I REALLY love you”).

Father's Day - June 19th

Father's Day is a date held on the third Sunday in June that celebrates and honors fathers. Who invented Father's Day? On June 19, 1910, in Spokane, Washington, Father's Day is celebrated for the first time. Sonora Smart Dodd becomes convinced that fathers deserve their own day of respect and recognition. She persuades the Spokane Ministerial Alliance and the local YMCA to observe this new "day." By the 1920s, Father's Day was commonly observed (though not officially recognized) throughout the country. In 1972, President Richard M. Nixon made it a permanent national holiday. Sonora’s father, William Jackson Smart (1842-1919), dedicated himself to rearing his six children. Sonora Smart Dodd said he was "a very strict man, a real disciplinarian," but also a "kind and loving parent who kept us together and happy".

Contacting this Office:

Faculty appointments: sfap@uthscsa.edu
Address: 7703 Floyd Curl Drive
MC 7790
San Antonio, TX 78229

Executive Assistant: Shawnette Garcia
Phone: (210) 567-4774
Fax: (210) 567-0218

Management Analyst: Jamie Rochen
Phone: (210) 562-6286
Email: flyr@uthscsa.edu

SOM Faculty Life Website: http://som.uthscsa.edu/faculty/