Laptop checks are mandatory for all incoming medical students who do not purchase a laptop through the University Computer Store. Moreover, laptops should be checked prior to the beginning of orientation on July 23rd.

**Hardware Minimum Requirements:**
- Processor: i5 Series, 2.4ghz
- Memory: 8gb
- Hard Drive: 250gb
- Wireless: N capable

**Software Requirements:**
- OS: Windows 7/Mac OS 10.7 or better
- MS Office: 2010 for Windows or 2011 for Mac
- Additional Mac Software: Parallels using Windows 7

Please have the students call the Service Desk at 210-567-7777, option 1, to schedule an appointment. Laptop checks will be performed in Room 4.421T in the Dental Building.

**Appointment slots are for 30 minutes each.**
- During this time, the EUS tech will be checking the laptop to make sure it meets the minimum requirements. If the laptop meets the minimum requirements, the student will be checked off the list.
- The tech will make sure the laptop can access the wireless network and has antivirus software installed.
- If the laptop does not meet the minimum requirements, the tech will let the student know what is needed and set a second appointment for the student to return with a new, different, or upgraded laptop.
- If all that is required is additional memory (RAM), the tech will advise the student on what to purchase and will install it for the student during the second appointment.
- If the student installs the memory, a second appointment will still be necessary for verification so that the student can be checked off the list.
- If the student would like the tech to install Office 2010, also available at the bookstore, there will be a charge of $35.00 for the installation.
- If the laptop has an older version of the Mac OS and meets the hardware requirements to upgrade, the student can purchase the latest version of Mac OS from the Mac App Store.
- Students needing Parallels and Windows 7 can install the software themselves or have the tech install the software. If they choose to install it themselves, it must be installed before the tech will sign them off as having all requirements on the laptop. If the student wants the tech to install Parallels and Windows 7, there will be a $70.00 charge.
- Office 2011 is needed for Apple laptops; it can be purchased at the Bookstore. The student can install it themselves or have the tech install it for a $35.00 charge.
- Encryption is not being mandated by the Medical School this year, however, if the student would like the laptop encrypted, the tech will do that for the student at no charge. Windows 7 Ultimate and a TPM chip are required for Windows encryption. No extra software is required for Apple encryption.
If the laptop has Windows 7 and the student wants encryption, an upgrade to Windows 7 Ultimate is needed; this software is available at the bookstore. If the student wants the tech to upgrade the OS, the tech will set a second appointment to install the OS for a $35.00 charge.

Installation charges should be paid to The TechZone. **Installation fees will not exceed a total of $70 if multiple installations are needed.** The student must show the receipt to the tech for the installations. Tech will give the student know what the cost is at the first appointment.

**Pricing for installation of software:**
- Parallels: $35
- Windows 7: $35
- Office 2010: $35
- Office 2011: $35
- Encryption: No charge for setting up Bitlocker or FileVault.
- Checkup and wireless setup: No charge

**Pricing for software and where to buy:**
- Parallels ($47 plus tax) TechZone: 406L
- Windows 7 upgrade ($34 plus tax) Bookstore: located by UT Police ID office, 1st floor of garage B
- Office 2010 ($33 plus tax) Bookstore: located by UT Police ID office, 1st floor of garage B
- Office 2011 for Mac ($29 plus tax) Bookstore: located by UT Police ID office, 1st floor of garage B

If a student would like to purchase a new computer, several options are available through The Computer Store at [http://ims.uthscsa.edu/computer_networking/student_laptop_program.aspx](http://ims.uthscsa.edu/computer_networking/student_laptop_program.aspx). **The last day laptop orders will be accepted by The TechZone is May 30, 2014; they will be ready for use on the first day of class.**

If a computer is purchased through the University and the student needs service on their computer, a loaner is available while the computer is being serviced.

The warranties offered for Dell laptops cover defects or damage.
The warranties offered for Apple laptops cover defects only.
For more information on the computers available, please contact The TechZone at 210-567-2832.

**Hours of Operation:**
The TechZone is located at 406L
- 8 a.m.–5 p.m. Mondays through Thursdays
- 8 a.m.–4:30 p.m. Fridays

The Bookstore is located by UT Police ID office, 1st floor of garage B
- 8 a.m.–5 p.m. Mondays through Thursdays
- 8 a.m.–4 p.m. Fridays